**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TISDALE HELD IN THE SALOPIAN ROOM OF THE RECPLEX ON MONDAY, DECEMBER 9, 2024 COMMENCING AT 7:00 P.M.**

**PRESENT** Mayor Roy Skoglund

Councillors: Mike Hill, Dean Janzen, Kurt Johnson, Amanda Reynolds, Brendan Samida, & Robin Shellito

Staff: Lovely Jane Magnaye, Chief Administrative Officer

Carol Lawrence, Director of Finance

**CALL TO ORDER**

A quorum being present Mayor Skoglund called the meeting to order at 7:00 p.m.

**24-151 AGENDA**

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| SAMIDA  SHELLITO | THAT the agenda of the Regular Council Meeting of the Town of Tisdale held on December 9, 2024 be approved as amended.  CARRIED |

**24-152 MINUTES**

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| REYNOLDS  JOHNSON | THAT the minutes of the Regular Council Meeting of the Town of Tisdale held on November 25, 2024 be approved as presented.  CARRIED |

**24-153 TISDALE RCMP REPORT**

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| SAMIDA  JANZEN | THAT the Town of Tisdale accept the report provided by Detachment Commander Wanita Minty, Tisdale RCMP for October and November, 2024 be accepted as presented.  CARRIED |

**24-154 ACCOUNTS FOR APPROVAL**

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| HILL  SAMIDA | THAT the list of Accounts Payable be approved as presented, as attached hereto and forming a part of these minutes:  **Accounts Payable**   |  |  |  | | --- | --- | --- | | Cheque | 22296 – 22332 | $60,288.54 | | Preauthorized Payments |  | $125,319.71 | | EFT Payments |  | $100,375.29 | | **SUBTOTAL** |  | **$285,983.54** |     **Payroll**   |  |  |  | | --- | --- | --- | | Council Remuneration | 938836 – 938842 | $4,465.60 | | Town Employees Wages | 938843 – 938879 | $42,723.47 | | **SUBTOTAL** |  | **$47,189.07** | | **TOTAL** |  | **$333,172.61** |   CARRIED |

**24-155 CAO REPORT**

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| JANZEN  JOHNSON | THAT the CAO Report be approved as presented.  CARRIED |

**24-156 DEPARTMENT REPORTS**

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| REYNOLDS  SHELLITO | THAT the following Department Reports be accepted as presented:   * Finance * Public Works & Utilities * Recreation & Parks   CARRIED |

**24-157 BANK RECONCILIATION & FINANCIAL STATEMENTS**

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| HILL  JANZEN | THAT the October Bank Reconciliation and Financial Statement be approved as presented.  CARRIED |

**24-158 ROGERS COMMUNICATION UPDATE**

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| SHELLITO  SAMIDA | THAT the Town of Tisdale requests for a thorough briefing about the request from Rogers Communication.  CARRIED |

**24-159 PROVINCIAL AVIATION MUSEUM SUPPORT**

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| JOHNSON  REYNOLDS | THAT the Town of Tisdale sponsors a memorial plaque amounting to $300.00 in support of the Provincial Aviation Museum.  CARRIED |

**24-160 SNOW REMOVAL - RECPLEX**

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| JOHNSON  JANEN | THAT the Town of Tisdale hire Chupa Trucking to remove the snow around the RECplex perimeters for 15 hours at a cost of up to $6,000.  CARRIED. |

**24-161 FORMER COUNCILLOR RECOGNITION**

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| SAMIDA  SHELLITO | THAT the Town of Tisdale award the following to former council members as per HR24-01 Elected Officials Years of Service Recognition:   * Al Jellicoe - $650 Merchandise Gift * Marilyn Baker - $100 Merchandise Gift * Howard Saelhof - $100 Merchandise Gift   CARRIED |

**24-162 TAX DISCOUNT AND PENALTY**

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| SHELLITO  REYNOLDS | THAT the Town of Tisdale instruct the CAO to review the Tax Discount and Penalty Bylaw in the 2nd quarter of 2025.  CARRIED |

**24-163 PERSONNEL**

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| HILL  JOHNSON | THAT the Town of Tisdale signs a Letter of Understanding with CUPE Local 777-02 to move Charlotte Martin to Level 5 with 1 point ($.50) effective December 16, 2024.  CARRIED |

**24-164 PERSONNEL**

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| HILL  JANZEN | THAT the Town of Tisdale authorizes Megan Fredsberg be classified to Level 1 Clerk effective December 16, 2024 with the rate of pay as per CUPE Local 777-02 Agreement.  CARRIED |

**24-165 EDO CONTRACT RENEWAL**

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| SHELLITO  SAMIDA | THAT the Town of Tisdale authorizes the renewal of Chris Hudyma contract as Economic Development Officer, as per the recommendation of the Invest Tisdale Board.  CARRIED |

**24-166 BYLAW ENFORCEMENT**

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| JOHNSON JANZEN | THAT the Town of Tisdale hereby declares that the building located on Lot 2 Block 200 Plan96PA07727, the civic address of the property being 59096 Cnr/Rw to be a nuisance under Section 6 of Bylaw 22-05 Nuisance Abatement Bylaw, for the following reasons:  • Exterior roof and wall cladding has deteriorated to the point that the exterior environment can enter the building structure  • Roof sheathing is deteriorated/rotten to the point that outdoor light can be seen from the inside in multiple locations  • Structural wood elements were rotted off at the bottom of the roof/wall assembly and are no longer providing support for the structure above  • Exterior load-bearing footings have been deflected outwards and up, pulling away from the concrete slab, and are compromised to the point that daylight can be seen under the footings to the exterior of the structure  That the Chief Administrative Officer is hereby authorized to issue an order to remedy to the owners/occupants of the said property, requiring them to undertake the following work:  • Demolish the buildings and work is to be completed on or before May 31, 2025;  AND FURTHER THAT if the work noted above is not completed by the date noted above, the municipality is authorized to take whatever steps are necessary to complete the work and recover the costs.  CARRIED |

**24-167 AUTHORIZATION TO HIRE – KAYSON ADAMS**

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| SHELLITO  REYNOLDS | THAT the Council accepts the Director of Recreation & Park’s recommendation to hire Kayson Adams as a part-time/casual concession worker, effective November 23, 2024, at a pay rate of $15.75 per hour.  CARRIED |

**24-168 AUTHORIZATION TO HIRE – LAURI GESSNER**

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| HILL  SHELLITO | THAT Council accepts the Director of Public Works’ recommendation to hire Lauri Gessner as a part-time public works labourer, effective November 4, 2024 at a pay rate of $19.50 per hour.  CARRIED |

**24-169 BUILDING OFFICIAL**

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| REYNOLDS  SAMIDA | THAT the Town of Tisdale appoints Chris Letendre from B&B Enforcement Services as the Town’s Building Official;  AND FURTHER THAT we authorize Mayor Skoglund and CAO Magnaye to sign the Private Building Inspection Agreement, as attached hereto and forming a part of these minutes.  CARRIED |

**24-170 2024 AUDIT**

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| HILL  JOHNSON | THAT the Town of Tisdale appoint Janke LLP for the 2024 audit;  AND FURTHER THAT Mayor Skoglund and CAO Magnaye be authorized to sign the 2024 Audit Engagement Letter.  CARRIED |

**24-171 TAX CANCELLATIONS**

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| SHELLITO  SAMIDA | THAT the Town of Tisdale approve the Tax Cancellation Report in the amount of $2,475.74 as attached hereto and forming a part of these minutes.  CARRIED |

**24-172 BYLAW 7/24, A BYLAW FOR THE DESTRUCTION OF DOCUMENTS – FIRST READING**

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| JOHNSON  REYNOLDS | THAT Bylaw 7/24, a Bylaw for the destruction of documents be read a first time.  CARRIED. |

**24-173 BYLAW 7/24, A BYLAW FOR THE DESTRUCTION OF DOCUMENTS – SECOND READING**

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| HILL  SHELLITO | THAT Bylaw 7-24, a Bylaw for the destruction of documents be read a second time.  CARRIED. |

**24-174 BYLAW 7/24, A BYLAW FOR THE DESTRUCTION OF DOCUMENTS – THIRD READING**

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| JANZEN  SAMIDA | THAT we proceed with third reading of Bylaw 7/24.  CARRIED UNANIMOUSLY |

**24-175 BYLAW 7/24, A BYLAW FOR THE DESTRUCTION OF DOCUMENTS – THIRD READING**

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| JOHNSON  HILL | THAT Bylaw 7/24, a Bylaw for the destruction of documents be read for the third time, adopted and attached hereto.  CARRIED |

**24-176 HOLIDAY HOURS – COUNCIL MEETING**

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| HILL  JOHNSON | THAT the Town of Tisdale move the Regular Council Meeting on December 23rd to December 30th noon.  CARRIED |

**24-177 HOLIDAY HOURS**

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| SHELLITO  SAMIDA | THAT the Town Office, Town Shop, Rec & Parks and Landfill will be closed on December 24, 2024 at noon.  CARRIED |

**24-178 2025 APPOINTMENTS**

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| SAMIDA SHELLITO | THAT the Town of Tisdale approve the 2025 Appointments as amended and as attached hereto and forming a part of these minutes.  CARRIED |

**24-179 DECEMBER 2024 WATER BILLS PICKUP**

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| REYNOLDS  SHELLITO | THAT Council authorizes the December 2024 water bills to be picked up at the Town Office due to the postal strike.  CARRIED |

**24-180 BOARD OF REVISION**

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| SAMIDA  JOHNSON | THAT pursuant to Subsection 220(1) of The Municipalities Act, the TOWN OF TISDALE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.  CARRIED |

**24-181 BOARD OF REVISION SECRETARY**

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| HILL  JANZEN | THAT pursuant to Subsection 221(1) of The Municipalities Act, the TOWN OF TISDALE appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.  CARRIED |

**24-182 BOARD OF REVISION SERVICE AGREEMENT**

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| JOHNSON  SAMIDA | THAT Council authorizes Mayor Skoglund and CAO Magnaye to sign the 2025 Service Agreement as attached hereto and forming a part of these minutes.    CARRIED |

**24-183 2023 NEW BUSINESS VACANT BUILDING INCENTIVE**

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| SHELLITO  REYNOLDS | THAT the Town of Tisdale pay Northern Sight Eyecare Ltd. for Year 1 New Business Vacant Building Incentive Policy in the amount of $2,000.  CARRIED |

**24-184 OTHER BUSINESS**

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| SHELLITO  SAMIDA | THAT the following reports be accepted as presented:   * Business License Report * Building Permit Report   CARRIED |

**24-185 CORRESPONDENCE**

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| SAMIDA  JANZEN | THAT the correspondence be acknowledged and filed.    CARRIED |

**24-186 BOARD OF CONTROL RECOMMENDATION**

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| SHELLITO  REYNOLDS | THAT the Town of Tisdale authorizes an annual rental relief in the amount of $400.00 to prepare for Remembrance Day Services.  CARRIED |

**24-187 BOARD OF CONTROL RECOMMENDATION**

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| HILL  JANZEN | THAT the Town of Tisdale waive the annual lease rate for the storage area behind the stage effective January 1, 2025.  CARRIED |

**24-188 COMMITTEE REPORTS**

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| REYNOLDS  JANZEN | THAT the committee reports be acknowledged and filed as follows:   * Committee of the Whole Meeting Minutes * Recreation & Parks Board Meeting Minutes * RECplex Board of Control Meeting Minutes * Tisdale & District Museum AGM & Board Meeting Minutes   CARRIED |

**The meeting recessed at 8:17 pm.**

**The meeting was back in session at 8:23 pm.**

**24-189 INCAMERA SESSION – 8:24 pm**

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| SHELLITO  JOHNSON | THAT the Town of Tisdale halt the meeting and move “in camera” as per clauses as follows:   * 1. Town Office Building   ***Closed per clause 120(2)(a) The Municipalities Act, pursuant to clause 16(1)(e) of the Local Authority Freedom of Information and Protection of Privacy Act, information, including the proposed plans, policies, or project of the local authority, the disclosure of which could reasonably be expected to result in disclosure of a pending policy or budgetary decision.***   * 1. Healthplex Lease Agreement   ***Closed per clause 120(2)(a) The Municipalities Act, pursuant to clause 16(1)(e) of the Local Authority Freedom of Information and Protection of Privacy Act, information, including the proposed plans, policies, or project of the local authority, the disclosure of which could reasonably be expected to result in disclosure of a pending policy or budgetary decision.***   * 1. ***Personnel***   ***Closed per clause 120(2)(a) The Municipalities Act, pursuant to clause 16(1)(d) of the Local Authority Freedom of Information and Protection of Privacy Act, plans that relate to the management of personnel or the administration of the local authority and that have not yet been implemented.***  CARRIED |

**24-190 COUNCIL MEETING RESUMES**

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| HILL  JOHNSON | THAT the meeting resumes at 9:37 pm.  CARRIED. |

**24-191 LETTER OF SUPPORT**

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| REYNOLDS  JOHNSON | THAT Council authorizes the CAO to write a letter of Support for the proposed development in the RM of Tisdale.  CARRIED |

**24-192 HEALTHPLEX LEASE AGREEMENT**

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| JOHNSON  HILL | THAT the Town of Tisdale approve an annual increase of 2% for the Healthplex Lease Agreements for a five-year term  AND FURTHER THAT the CAO is to prepare a new lease agreement reflecting the new terms and conditions.  CARRIED |

**24-193 ADJOURNMENT**

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| REYNOLDS  SHELLITO | THAT the adjourn at 9:45 PM.  CARRIED |

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Mayor Chief Administrative Officer