



POLICY NAME:

Ball Diamonds Policy

POLICY AREA: Recreation, Parks & Culture

POLICY NO: RC24-01

APPROVAL DATE: September 10, 2024

LAST UPDATED:

POLICY STATEMENT

1. The Town of Tisdale is committed to providing a space for its residents and visitors to play and enjoy baseball, softball and slo-pitch. The Town also endeavours to provide a safe and quality facility for the users.

PURPOSE

2. This policy establishes guidelines for the use of all the ball diamonds in the Town of Tisdale. It also provides fee structure, usage priorities and booking procedures.

SCOPE

3. This policy applies to *all* users of the ball diamond(s).

DEFINITIONS

4. **Town** shall mean the Town of Tisdale, its employees, or its duly authorized representatives.
5. **User** shall mean a person or group that uses and enjoys the facility.
6. **Priority** shall mean the right to take precedence or to proceed before others.

FACILITIES

7. Kin Park

The Kin ball park and playground is home to our minor baseball teams. It is located on the southeast side of Tisdale near the Riverside Golf Course and the Lions Campground. This park has three diamonds and a batting cage. The Kinsmen also have a food concession building. There are washroom facilities at this park as well as a camp kitchen.

Diamond #1: TMB 9U – 13U divisions

Diamond #2: TMB 9U – 13U divisions

Diamond #3: TMB 9U & 15U divisions

Some TMB LTP teams also practice at this location

8. Fairgrounds

The old Fairgrounds location is primarily used by softball teams but also hosts 18U baseball, the Rangers Men's Baseball Team as well as Adult Slo-pitch. There are five diamonds at this location and one batting cage. Tisdale Minor Ball also has a food concession building. There are also washroom facilities at this park.



Diamond #1: typically used by TMB LTP, U9 & U11; it is also a backup field for Adult Slo-pitch (youth teams have priority usage on this diamond)

Diamond #2: TMB U15, U17 & U19

Diamond #3: TMB U13 & U15

Diamond #4: predominantly an Adult Slo-pitch diamond; some seasons used by TMB LTP

Diamond #5: (Burgess Field): TMB 18U & Rangers Men's Baseball Team

9. **Indoor Facilities** shall include the Curling Rink, Arena or Auditorium, all located at the RECplex. Winter and spring bookings are on a first-come, first-serve basis.

USAGE PRIORITIES

10. In case of conflict, the usage priorities for our ball diamonds are as follows:
- Tisdale Minor Ball registered teams
 - Rangers Men's Baseball
 - Adult Slo-Pitch League
 - Tisdale Minor Ball **registered** provincial teams
 - Tisdale Middle and Secondary School
 - **Outside** of Tisdale Minor Ball Organizations or Provincial Teams/Tournaments

FEES

11. Fees will be invoiced during the season; diamond rentals and chalk charges will be invoiced monthly.
12. The fee structure for the ball diamonds for the 2024-2025 season is as follows:
- Tisdale Minor Ball - \$3,500/season plus GST
 - Adult Teams - \$440/team/season plus GST
 - Teams not registered under Tisdale Minor Ball - \$63/diamond/day plus GST
13. Chalk charges apply to teams not registered under TMB or Rangers Baseball - \$15/chalked game (1/2 bag)
14. Chalk charges apply to TMB-hosted provincial games or tournaments - \$15/chalked game (1/2 bag)
15. For Indoor rentals, the fee is \$55/hour pro-rated on the ¼ hour plus GST. TMB will pay for one 60-minute practice/week/division from April to May.
16. Outside TMB organizations are required to pay full rental at \$55/hour plus GST.

FACILITY BOOKING/RESERVATION

17. The use of all ball diamonds **MUST** be booked at all times through the Town Office. This includes practices and games during regular season plus any games that need to be re-scheduled due to



poor weather. Teams using diamonds outside of the regular season must also book the diamonds through our office.

18. If two teams show up to use a specific diamond and only one has booked through the Town Office, the team who booked will be granted use of the diamond. If the team that did not book is already using the diamond, they will be asked to leave the facility to give way to the team that has a reservation.
19. Tisdale Middle and Secondary School classes are also required to book diamonds through the Town Office. They may not always have access to all diamonds during the school day if the diamonds have been prepped for ball games in the same evening.
20. Diamonds can be booked through office hours Monday to Friday 8:00 am to 4:30 pm. Users can contact recreation@tisdale.ca with requests or by calling 306-873-2681.
21. Indoor practices can be booked by contacting recreation@tisdale.ca or thibault@tisdale.ca or by calling 306-873-2681 during Town Office business hours.

PRE-SEASON ACCESS AND RAIN-OUT PROTOCOL

22. Field damage due to practices that occur pre-season before diamonds are considered playable, may potentially delay the preparation process for the regular season. To achieve optimum field conditions, allowing fields to dry properly and time for proper grooming and maintenance is very important.
23. The Town of Tisdale will notify organizations once fields are deemed ready and playable.
24. During inclement weather conditions, the Town of Tisdale Parks Staff will determine if ball diamonds are deemed unplayable using the following criteria:
 - Visible puddles of water on the surface of the infield or grass area
 - Water sponges up around feet when walking on the field
 - Noticeable sinking in the shale when walking across the surface
25. The decision of the Parks and Recreation Director when it comes to unplayable diamonds is final. Users are expected to respect that the decision was to ensure the safety of the users and to avoid potential damage on the surface that could jeopardize the use of fields for other scheduled users.

ROLES AND RESPONSIBILITIES

26. The Town of Tisdale will cover the following operating expenses related to diamonds:
 - Chalk: included in annual fees for Tisdale Minor Ball and Ranger's usage only
 - Shale: annual budgeted supply
 - Pitching and home plates; bases, anchors and plugs will be invoiced to TMB or applicable teams
 - Diamond grooming and cleaning dugouts



- Mowing, diamond irrigation, fencing projects, septic services, power supply to batting cages/concessions and miscellaneous field maintenance
27. Town of Tisdale parks staff do not work during the weekends in the summer but will prepare diamonds on Fridays prior to the weekend event. If teams are hosting a multi-day event, the Town may consider providing on-call staff if the event is quite large. However, it may also be beneficial to arrange a clean-up committee during the day time.
 28. If an organization wishes to fundraise for diamond amenities and improvements, please discuss this with the Town of Tisdale before proceeding with any planning in this regard.
 29. The Tisdale Minor Ball Executive shall notify the Town of Tisdale at the beginning of the regular ball season if they are planning to host a tournament or have applied to host a provincial event. These event dates will be placed on the schedule.
 30. The following information is required for the booking prior to the tournament:
 - Who is hosting?
 - Event dates
 - Number of teams in attendance
 - Number of diamonds required for tournament
 - Will the concession be used?
 31. The Town will not provide ball diamond grooming services but can allow responsible individuals from the host team to operate our diamond groomer. The Town cannot supply our UTV therefore one will need to be acquired elsewhere to hook up to our groomer.
 32. The Town will supply extra waste bins if there are concession sales.
 33. The Town will be sure to provide enough paper supplies for the washroom facilities. Septic services will be provided prior to the event and possibly during a multi-day event.
 34. The Town may provide a large garbage disposal bin at a provincial event if needed.
 35. The Town can provide diamond chalk for the event. If this is a provincial event, there will be a charge for chalk per game.
 36. The Town does not supply extra picnic tables and they cannot be moved from other park locations in Tisdale unless owned by TMB.
 37. The Town may assist in moving extra bleachers to the provincial event location if needed.
 38. The hosting team/division must be responsible for leaving the park or grounds in a similar condition they found them in prior to the event. The Town will not be responsible to move equipment or fixtures that were not placed or arranged by our staff. (i.e. Picnic tables from Fairgrounds)



39. If the host team is planning for a beer garden at their event, they must obtain a Special Events permit from the Town of Tisdale. Special Events Permit must be done at least two weeks before the event.
40. If the hosting team is planning to put up a tent for their event, please discuss with the Director in advance in regards to location. This location must be approved by the Town to ensure the safety of its location and to prevent potential punctures to water lines.
41. If the event requires any temporary or portable fencing, the Town of Tisdale will not be responsible for putting up the fencing but will be able to provide temporary fencing (snow fence or galvanized wire fencing) for securing premises for admissions and beer gardens. Users must make these arrangements in advance.
42. Users are not allowed to park campers or RVs at Kin Park or the Fairgrounds. They may book campsites through the Riverside Golf Course if needed.
43. The concession building at the Fairground belongs to Tisdale Minor Ball. The concession at the Kin Park belongs to the Kin Clubs. If hosting teams wish to utilize the concession facilities during their events, they can contact the appropriate organization for permission to do so and to obtain access. The Town of Tisdale is not responsible for the general maintenance or cleaning of either of these facilities.

Policy prepared by:

Lesley Thibault

Director of Parks and Recreation

Mayor

Administrator